Navy Year 2000 Tracking System (NY2KTS) Software Release Notes Version 2.4 2 June 1999

Software Change Description:

SCR #: Description of Change

99-46 Enhanced the NY2KTS System to provide the ability for users to change their passwords. The system will now allow the users to change their passwords for the NY2KTS System only. Instructions on changing the account password are identified below.

Modules Affected:

Main Menu Systems Information Window System Password Change Window Login Window Systems Information Menu Module Main Menu Module (New) RPT_MENU Y2K01U1 CHANGE_PASSWORD LOGIN Y2KMENU Y2KMAINMENU

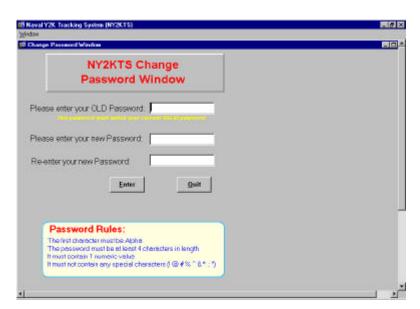
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Change Password Procedures:

1. Once you have logged into the NY2KTS System and receive the NY2KTS Main Menu Window, you will see a NEW menu system at the top of the window (see below).



2. Select the Menu Item – "Action", then select "Change Password". The Change Password Window (below) will be displayed that provides you the ability to change your password.



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3. You must enter your old valid (current) password in order to change your password. Without your old valid password you will not be allowed to change the password. This is to protect the user from someone else sitting at their terminal and changing their password without their knowledge. Then you will enter your NEW password and re-enter it to ensure it is typed correctly. The NEW password <u>MUST</u> follow standard password naming conventions as that it should be at least 4 characters in length with at least 1 numeric character, cannot contain special characters, and it must start with an alpha character. Once all of the validation checks have been performed you will be displayed a message (below) that your password was changed successfully and the program will return you back to the NY2KTS Main Menu.

